

SHOT Working Expert Group (WEG)

Invitation for expressions of interest

The expert group has vacancies in three areas due to retirements and invites suitable candidates to apply to join.

This is a voluntary role with no remuneration.

The areas are:

1. Analysis of Anti-D immunisations
2. Analysis of Haemoglobinopathies
3. Analysis of the impact of the use of IT and its effect on safety

The activities and responsibilities of the WEG are described below. Applicants should state in which subject they have expertise, provide a CV to demonstrate that, and details of two referees. Please note the time and travel requirements for this activity in the following information. Please contact the SHOT office for further information 0161 423 4208.

Applications should be sent electronically to the Medical Director,
Dr Shruthi Narayan at shruthi.narayan@nhsbt.nhs.uk by **20 November 2018**.

Serious Hazards of Transfusion

The Working Expert Group

The WEG incorporates the concept of an Expert Panel and all members of the WEG will also be members of the Steering Group, therefore meeting face to face up to three times per year at stand-alone WEG or combined WEG/SG meetings. Minutes of all WEG meetings will be sent to all SG members.

The WEG is responsible for:

- Analysing the data that have been reported to SHOT and for writing the annual SHOT report
- Developing an annual work programme to be approved by the SG based on agreed strategic objectives
- Advising the SG on the functionality of the scheme and any new initiatives in development
- In addition to the production of the annual data, members of the WEG will, together with members of the SHOT office team, produce papers for publication in scientific journals, on behalf of the SG
- The WEG will initiate research, studies and audits alone and in collaboration with other bodies some of which may be task and finish and some of which will be ongoing projects
- The WEG will be responsible for ensuring that all data produced by SHOT is published and disseminated appropriately to fulfil the stated purpose of SHOT in improving the safety of the transfusion process and standards of hospital transfusion practice
- The WEG will regularly review definitions and questionnaires and submit proposed changes to the Steering Group for endorsement

The WEG membership will include the core SHOT team and other experts as appropriate, comprising at least:

- 2 Haematologists with clinical responsibility for transfusion
- At least one each of hospital-based Transfusion Scientist and Transfusion Practitioner
- At least one Blood Service Consultant
- A representative from UK NEQAS Blood Transfusion Laboratory Practice
- A member with expertise in paediatric transfusion medicine
- The SHOT National Co-ordinator for Infectious Diseases

It must be ensured that the expertise within the Group covers the main areas of SHOT reporting, so other members will be co-opted as required

As an NHS organisation, SHOT is obliged to apply financial guidelines from the NHS to potential claims from Steering Group members for expenses, which may be paid by SHOT:

- Members employed within the Blood Services or within the NHS UK-wide, including devolved health services, should claim from their employers, who may reclaim it from SHOT via NHSBT
- NHSBT manage SHOT's budget, therefore Steering Group members employed by NHSBT should claim from their own cost centre and may request a cross-charge to SHOT